

Appendix A - Progress towards achieving our Top Tasks (2018/19 Q1)

Priority 1: Provide high quality services at the lowest possible cost to Council Taxpayers			
Task	Status	Progress	Assigned to
Work with Publica Group Ltd to deliver savings of £1.85m per annum by 2020	On Target	<p>In September 2016, the partner Councils formally agreed to move from a Joint Committee arrangement to a company model.</p> <p>The majority of staff transferred to the Company on the 1st November 2017 delivering services on behalf of the partner Councils. The Publica Business Plan was approved by all partner Councils in early 2018, and sets out the key actions to deliver the transformation programme. A transformation team was set up in May 2018 to support the re-design of our services and how we deliver them to the public, over the next year. This work will include the development of digital solutions to provide 24/7 access for customers to many of our transactional services; improved collection and use of data to ensure that customers only need to contact us once to undertake multiple transactions; and designing services which respond directly to user needs.</p>	David Neudegg
Support the Gloucestershire One Public Estate Cirencester project	On Target	<p>In 2016 the One Gloucestershire Estates Group was set up with members from the Leadership Gloucestershire organisations to share information about assets; work together where possible; and actively seek opportunities to drive better value for money through collaboration. The Ministry of Justice, Department for Work and Pensions, and Local Enterprise Partnership (LEP) have also all been formally invited to join the partnership to ensure the programme continues to draw on opportunities from Government initiatives where possible.</p> <p>Since its creation the partnership has gained support from the Government's One Public Estate Initiative and has been successful in securing funding to develop four major projects.</p> <p>The Cirencester project will look at the feasibility of establishing an innovative 'blue light' emergency fast response facility on one campus, and supporting the delivery of vital services. The first task has been to consider the financial and non-financial benefits of the suitable sites.</p>	Christine Cushway/Jenny Poole

Priority 1: Provide high quality services at the lowest possible cost to Council Taxpayers			
Task	Status	Progress	Assigned to
Start work on the preparation of a new Corporate Strategy for the period 2019-2023	On Target	Following approval of the 2018/19 top tasks at the 19 July 2018 Cabinet meeting, work will start on the preparation of a new Corporate Strategy from September 2018.	Andy Barge
Priority 2: Protect and enhance the local environment whilst supporting economic growth			
Task	Status	Progress	Assigned to
Adopt the Local Plan by Summer 2018	Achieved	<p>The Local Plan Submission Draft Regulation (including Focussed Changes and 'Minor Modifications') was submitted to the Secretary of State for Housing, Communities and Local Government on 7th July 2017, along with the Community Infrastructure Levy (CIL) Draft Charging Schedule.</p> <p>The Planning Inspector, William Fieldhouse, was appointed to examine the Submission Draft Local Plan and the CIL Draft Charging Schedule during October – December 2017. The Inspector identified a number of modifications which were required to make the Local Plan sound. Following a six week public consultation on the Main Modifications which concluded on the 4th April 2018, officers have summarised the representations, and sent them to the Inspector for review.</p> <p>On the 5th June 2018 the Inspector published his report, which confirmed the Local Plan is legally compliant and sound, subject to modifications. The Local Plan was adopted at Special Council on 3rd August (subject to a six week period for legal challenge).</p>	James Brain
Adopt and implement the Community Infrastructure Levy jointly with West Oxfordshire District Council by 6 th April 2019	On Target	The Cotswold District Community Infrastructure Levy Draft Charging Schedule (CIL) examination concluded on the 5th June 2018 with receipt of the examiner's report. The examiner's report concludes that the CIL provides an appropriate basis for the collection of the levy in the District. The Council has been found to have sufficient evidence to support the schedule and can show that the proposed charging rates will not put the overall development of the area at risk. The CIL was adopted at Special Council on 3rd August 2018; the collection of CIL is expected to commence from April 2019.	James Brain

Priority 2: Protect and enhance the local environment whilst supporting economic growth			
Task	Status	Progress	Assigned to
Review service options for the future Cotswold waste service, in preparation for the renewal of the fleet in 2019, including consultation on service design by the end of December 2018	On Target	Public consultation commenced on 2 nd July and ran until 20 th July 2018 to gather views on the sort of waste/recycling service for the District and County. This will be followed by workshops for Members and for Town and Parish Councils in August to help shape the future Service. Following a procurement process, Resource Futures have been appointed to carry out modelling of service options and composition analysis of food and garden waste and that work is now underway.	Claire Locke
Work to progress the Brewery Court developer led scheme for a cinema and retail scheme over the next three years	On Target	<p>Legal agreements have been prepared for the transaction to cover the disposal of the Council land as part of the site assembly and secure the completion of the development works.</p> <p>The developer has discharged the pre-commencement of the planning conditions, and carried out the necessary works to implement the planning permission. We are continuing to have discussions with the developer to progress this project.</p>	Christine Cushway/Frank Wilson
Progress work on the Cirencester Town Centre Master Plan (Supplementary Planning Document) - complete consultation on the options for the Master Plan by the end of March 2019	On Target	<p>In recognition of the emerging Local Plan's commitment to prepare a Supplementary Planning Document (SPD) for Cirencester Town Centre, Cabinet recently requested officers to begin work on drafting a master plan for Cirencester Town Centre.</p> <p>The Town Council has recently announced that it intends to prepare a Neighbourhood Development Plan (NDP) for Cirencester. Officers are currently working with the Town Council to establish how both Councils can deliver their respective plans, whilst ensuring they complement each other.</p>	James Brain

Priority 2: Protect and enhance the local environment whilst supporting economic growth			
Task	Status	Progress	Assigned to
<p>Work to address Cirencester's car parking needs, by pursuing a range of solutions including the provision of a decked car park at the Waterloo site and permit parking at the Cirencester Rugby Club by the end of March 2019</p>	<p>On Target</p>	<p>Independent consultants reviewed the available options for increasing the capacity of our car parks, and concluded that development of the Waterloo car park would be the best option. In February 2017, Council agreed to award funding, procure an architect and prepare an application for a decked car park at the Waterloo.</p> <p>In October 2017, Council approved the additional funding to enable the The Royal Institute of British Architects (RIBA) to be appointed to undertake a two-stage procurement for an Architect and will also include a design competition.</p> <p>We are also procuring a project management consultant with parking expertise to support and progress the next stages, including working with RIBA. We have appointed consultants to provide specialist parking project management support for the Waterloo project and a report to Cabinet in July sought agreement to commission the internal operational design of the decked car park before we commence a procurement to appoint an architect for the external design and construction of the car park.</p> <p>The Rugby Club has been secured for decant parking during the construction phase of the Waterloo development and permit parking thereafter. A planning application is being prepared for this site which will include the commissioning of traffic studies and modelling and detailed site design. The surveys which will inform the traffic studies commenced in early July 2018.</p>	<p>Claire Locke</p>

Priority 3: Champion issues which are important to local people and that will enable them to benefit from good health and well being

Task	Status	Progress	Assigned to
<p>Participate in Gloucestershire County Council's Fastershire initiative to improve the roll-out of high speed broadband to all parts of the District , including hard to reach areas, by the end of this Strategy</p>	<p>On Target</p>	<p>Fastershire has received some additional funding from the European Agricultural Fund for Rural Development (EAFRD) to extend superfast broadband to those not currently in the plan for delivery under Phase 1 or Phase 2 of the Fastershire project.</p> <p>A number of property 'clusters' have been identified in the Cotswolds which could use this funding to access superfast broadband.</p> <p>The procurement of this extension scheme did not prove successful with only limited market engagement so is currently being repeated. Once completed they will be in a position to advise the Council what further funding may be required from the Council.</p> <p>The latest position indicates that 97% of the District is covered by Superfast Broadband, ahead of the government target of 95%. With the addition of the potential EAFRD properties, coverage should reach 98%.</p> <p>In terms of full fibre coverage Cotswold has the 8th best coverage in the UK out of 437 local authority areas.</p>	<p>Frank Wilson</p>
<p>Deliver a minimum of 150 affordable homes in 2018/19</p>	<p>Ahead of target</p>	<p>We delivered 66 affordable units in Q1; a mixture of rented, shared ownership and discounted sale. The affordable units included homes for individuals, couples and families in Cirencester, Bourton-on-the Water, Moreton-in-Marsh, Mickleton, Northleach and Tetbury.</p> <p>In addition, the first of the affordable homes at the Collin Lane site in Willersey commenced this quarter.</p>	<p>Anwen Hughes</p>

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Task	Status	Progress	Assigned to
<p>Increase the number of electric vehicle charging points in the District for both public and council business use by the end of March 2019</p>	<p>On Target</p>	<p>The Climate Change Act 2008 set the UK a target of reducing its greenhouse gas emissions by 80% by 2050. One area that will help to meet this target is transport which accounts for around 25% of the UK's CO2 and other greenhouse gas emissions. Ultra Low Electric Vehicles (ULEVs), including electric, plug-in hybrid and hydrogen-powered cars, produce, on average, significantly less greenhouse gases than those running on petrol or diesel. Government policy indicates the take-up of electric vehicles will increase considerably year on year and the Council wishes to support this by increasing the number of electric vehicle charging points.</p> <p>The procurement documentation including specification has been prepared. In July Cabinet made recommendations which were endorsed by Council to allocate funding for the preparation of a framework agreement for the Electric Vehicle Charging Point procurement. Call-in ended on 3rd August and Legal services have been requested to commission this work.</p>	<p>Claire Locke</p>
<p>Support the improvement works to the Corinium Museum by the end of December 2019</p>	<p>On Target</p>	<p>The Council has been awarded £635,000 by the Heritage Lottery to fund the Stone Age to Corinium project. The whole project cost is estimated to be over 1.2m with the balance being made up of contributions from other grant funders and fund raising.</p> <p>The project includes formation of new galleries at the Museum, and the creation of a Discovery Centre to be used for a variety of functions including learning, meetings and museum collections work.</p> <p>The tender is expected to commence in August 2018, with Cabinet awarding the contract in October 2018. The overall schedule for completion remains on target.</p>	<p>Martin Holland</p>